

Program Use Policy

1. Purpose

The purpose of this policy is to provide a consistent mandate for purchase and use of ice sessions provided by Skate Saskatoon. This policy serves to communicate and define the terms and conditions associated with registration in a Skate Saskatoon program(s) and the rules associated with use of the ice during the season of each program and/or ice session. An ice session is referred to as an Option and defined as a designated program time.

1.1 Background

Skate Saskatoon (referred to as the “Club”) is a non-profit sport organization operated under the Constitution and By-Laws of the Saskatoon Figure Skating Club (SFSC) in accordance with Skate Canada. The purpose of the Club is outlined in detail in the current Skate Saskatoon constitution.

The purpose of this policy is to reflect the current needs of Skate Saskatoon such that the Club can continue to support skater development in Saskatchewan. The policy defines and communicates Club rules associated with ice usage and provides a clear statement of program use and the privileges associated with registration and Club membership.

Historically, the Club was operated by a Board of Directors in the Winter Season (October through March) and was sub-leased during the “off-Season” (April through September). In the absence of viable alternatives to the off-season, the Club extended operations to a year round facility.

The Club currently runs a year round facility on behalf of the non-profit sport organization under the direction of a volunteer Board of Directors and Skate Saskatoon employees. The Club operates through an exclusive rental agreement with the City of Saskatoon facility (known as “ACT arena”). The City of Saskatoon maintains the facility.

The Club, via the Program Committee, offers programming to serve the needs of its membership and promote skating in Saskatoon. Club Coaches deliver group programs such as Canskate and are also permitted to offer private coaching services.

The Club manages the application of fees to finance the use of the facility and provide the programs offered. The purpose of the fees is to meet the mandate of the Club as a sustainable organization offering an affordable environment to teach skating skills in accordance with Skate Canada programs such that all of our members can benefit from the structure and program seasons.

1.1.1 Policy Statement

To ensure the safety, respect and integrity of all Skate Saskatoon skaters and coaches while using club ice.

To provide a stable business model to sustainably offer Skate Canada programs to Skate Saskatoon Club members.

1.1.2 Procedure

1.1.2.1 Program Registration

Payment to Skate Saskatoon must be received or arranged for all ice usage prior to use of the ice surface at any given time in accordance with current (season specific) registration options or products purchased for admittance to use the facility (i.e. ice session tickets).

Skaters must be registered with Skate Canada and/or Skate Saskatoon and be able to provide proof of current registration (i.e. Skate Canada membership and a current season club registration or ice session tickets).

Registration for designated ice session times must correlate with ice usage. Exchange of ice sessions within a given season will be accepted only if the non-registered session is recorded in the sign-on book located on the podium near the music room entrance to the ice surface and is within the current season.

It is the responsibility of the eligible skater or member parent/guardian to ensure that all skaters have registered, or otherwise paid for the selected options (session times) before skating.

Skaters must enter and exit the ice surface in accordance with the programmed session times.

Failure to register or pay for ice usage will result in removal of skating privileges. All skaters must be registered and in good standing with Skate Saskatoon by November 1st of the current year.

1.1.2.2 Liability

The Club will not be responsible nor liable for any unregistered skaters. Unregistered skaters may be subject to penalties as determined by Club Management.

1.1.2.3 Program Seasons Defined

The seasons are defined, in general, as follows:

WINTER - October through March

SPRING - April, May, June

SUMMER - July and August

FALL - September

Exact dates are established (annually) by Club Management to coordinate with the calendar schedule and ice availability as determined by the City of Saskatoon.

1.1.2.4 Program Rules

- a) If skater is using ice session ticket(s), the printed ticket or bar code must be entered in the sign-on binder located on the podium near the music room door before the skater steps on the ice. Tickets printed must note the name and time used and deposited at the office.
- b) If a skater wishes to exchange an ice session for an entire session previously missed (45 minutes) or unused session in the current season, the "non-registered" ice session must be the appropriate designated level for the skater and must have available space. It is the responsibility of the skater to ensure the ice session selected to be exchanged is available and safe prior to signing-on for the selected ice session. The ice usage (exchange) must be recorded in the sign-on book before stepping on the ice in addition to the ice session time and date which is being exchanged.
- c) Partially missed or shortened sessions do not qualify for make-up sessions.

- d) Regular ice session exchanges should be reported through formal registration to ensure registered skaters retain priority on the designated session.
- e) Ice sessions can and may only be exchanged during the current skating season.
- f) All efforts shall be made to register for an appropriate amount of sessions for each skater and to use these sessions within the current season.
- g) September 1st of any year is the beginning of the Skate Canada season and all skaters must be registered with a renewed membership at that time. There will be no exceptions.
- h) If the skater's coach needs to give a lesson during an option for which you are not registered, the skater must exchange the session or purchase a valid session ticket.
- i) CanSkater or Advanced CanSkaters may take 15 minute lessons on OPEN/BYOC available sessions as determined by the current registration (i.e. maximum capacity of the ice surface must not be exceeded at any time.
- j) Parents are responsible to purchase a 15 minute Ticket to redeem for the ice usage and register for the session in the sign-on book or with Skate Saskatoon Administration.

1.1.3 Exceptions

There are no exceptions to the policy